

1. TITLE OF THE CERTIFICATE (DE) ⁽¹⁾**Lehrabschlussprüfungszeugnis Fußpflege (Podologie)**⁽¹⁾ in original language**2. TRANSLATED TITLE OF THE CERTIFICATE (EN) ⁽²⁾****Certificate of Apprenticeship "Pedicure (Podiatry)" (f/m)**⁽²⁾ This translation has no legal status.**3. PROFILE OF SKILLS AND COMPETENCES****Specialist areas of competence:****Basics of pedicure**

In his/her work, the specialist in pedicure (podiatry) observes the principles of anatomy, physiology, pathology and kinematics specific to the profession. He/she recognises changes in the musculoskeletal system and foot deformities as well as their consequences. Using his/her specialist knowledge of diseases affecting the extremities and changes to the nails on the hands and feet, the specialist differentiates between these and adapts pedicure treatments to the individual requirements of his/her customers. In this regard, he/she records medical histories as part of pedicure treatments, assesses the skin on the foot from a pedicure perspective and takes indications and contraindications into account. He/she documents the obtained information.

Pedicure work

The specialist in pedicure (podiatry) cares for and treats extremities, in particular feet, legs, hands and arms in accordance with the rules of practice relevant to the profession. He/she takes current manicure and pedicure trends into account and researches new developments. The specialist prepares the equipment required for the upcoming pedicure work, taking into account necessary measures such as disinfection or sterilisation. He/she helps draw up hygiene plans applied in the company and documents the relevant information. Based on the areas of application, effects on the human body, indications and contraindications, he/she selects, tests, assesses and applies preventive, decorative, improving, maintaining and caring products, preparations and active ingredients.

During a pedicure, the specialist recognises deformities in nails and then cuts, files and shapes them. He/she treats ingrown toenails, applies different nail braces taking onychomycosis into account and produces nail prosthetics. He/she works safely in all areas of the foot with instruments such as scalpels and cutters and removes calluses, corns and horny areas of skin. Taking into account the individual needs of his/her customers, the specialist applies suitable pedicure measures. He/she administers hand and foot baths and carries out physical pedicure treatments. The specialist carries out pedicure massages of the extremities taking into account pedicure indications and contraindications. He/she also paints and designs nails according to the customers' wishes using the latest methods. Depending on the initial situation, the specialist treats pressure points and wounds using cosmetic and pedicure measures with suitable pressure relief materials and products and applies different dressings as required for initial treatment. For further wound care, the specialist refers clients to doctors, graduated healthcare and nursing staff or other medically trained healthcare providers.

During a manicure, the specialist takes care of hands and nails. He/she carries out hand and arm treatments, such as hand masks or paraffin packs, and massages hands. He/she also paints and designs nails according to the customers' wishes using the latest methods.

When carrying out work, the specialist ensures the personal well-being of customers and complies with the necessary protective measures and hygiene requirements.

Customer advice and sales

The specialist in pedicure (podiatry) advises customers on pedicure issues based on their requirements and needs, explains preventive measures to keep the vessels, feet, legs and hands cosmetically healthy and explains the importance of behavioural measures to maintain pedicure results. He/she asks customers about their needs and wishes, informs them about the services on offer and conducts sales talks. If required, the specialist can also carry out simple advisory discussions in English. If there are any complaints and claims, he/she reacts appropriately and takes steps to resolve conflict. The specialist deals with administrative tasks in the area of customer management, such as coordinating customer appointments, and is involved in carrying out advertising and sales promotion measures for the company. He/she also processes payment transactions in compliance with the associated security measures, calculates the daily turnover and closes the cash desk.

Interdisciplinary areas of competence:

- Working in an operational and professional environment
- Quality oriented, safe and sustainable work
- Digital work

4. RANGE OF OCCUPATIONS ACCESSIBLE TO THE HOLDER OF THE CERTIFICATE ⁽³⁾**Range of occupations:**

Employment including in small businesses in the pedicure industry (pedicure salons, beauty salons), drugstores with beauty salons attached, hospitals, spas, thermal baths, wellness resorts as well as mobile work with customer visits or in retirement and nursing homes

⁽³⁾ if applicable

(*) Explanatory note

This document has been developed with a view to providing additional information on individual certificates; it has no legal effect in its own right. These explanatory notes refer to the Decision (EU) no. 2018/646 of the European parliament and the Council of 2 May 2018 on a common framework for the provision of better services for skills and qualifications (Europass).

More information on Europass is available at: <http://europass.cedefop.europa.eu> or www.europass.at

5. OFFICIAL BASIS OF THE CERTIFICATE

Name and status of the body awarding the certificate	Name and status of the national/regional authority providing accreditation/recognition of the certificate
Lehrlingsstelle der Wirtschaftskammer (Apprenticeship Office of the Economic Chamber; for the address, see certificate)	Bundesministerium für Arbeit und Wirtschaft (Federal Ministry for Labour and Economy)
Level of the certificate (national or international)	Grading scale / Pass requirements
NQF/EQF 4 ISCED 35	Overall performance: Pass with Distinction Good Pass Pass Fail
Access to next level of education/training	International agreements
Access to the <i>Berufsreifeprüfung</i> (i.e. certificate providing university access for skilled workers) or a vocational college for people under employment. Access to relevant courses at a <i>Fachhochschule</i> (i.e. university level study programme of at least three years' duration with vocational-technical orientation); additional examinations must be taken if the educational objective of the respective course requires it.	Between Germany, Hungary, South Tyrol and Austria, international agreements on the mutual automatic recognition of apprenticeship-leave examinations and other vocational qualifications have been concluded. Information on equivalent apprenticeship occupations can be obtained from the Federal Ministry for Labour and Economy.
Legal basis	
1. Training Regulation for Pedicure BGBl. II (Federal Law Gazette) No. 388/2023 (company-based training) 2. Curriculum framework (education at the vocational school for apprentices) 3. The present apprenticeship trade replaces the apprenticeship trade Pedicurist (Training and Examination Regulation BGBl. (Federal Law Gazette) No. 637/1996), which expires as of 31 of December 2024.	

6. OFFICIALLY RECOGNISED WAYS OF ACQUIRING THE CERTIFICATE

1. Training in the framework of the given Training Regulation for Pedicure and of the curriculum of the vocational school for apprentices. Admission to the final apprenticeship examination upon completion of the apprenticeship period specified for the apprenticeship trade concerned. The final apprenticeship examination aims to establish whether the apprentice has acquired the skills and competences required for the respective apprenticeship trade and is able to carry out the activities particular to the learned trade herself/himself in an appropriate manner.
2. Admission to the final apprenticeship examination in accordance with Article 23 (5) of the *Berufsausbildungsgesetz* (Vocational Training Act). An applicant for an examination is entitled to sit the final apprenticeship examination without completing a formal apprenticeship training if she/he has reached 18 years of age and is able to prove acquisition of the required skills and competences by means of a relevant practical or an on-the-job training activity of appropriate length, by attending relevant courses etc.

Additional information:

Entry requirements: successful completion of 9 years of compulsory schooling

Duration of training: 3 years

Enterprise-based training: Enterprise-based training comprises $\frac{4}{5}$ of the entire duration of the training and focuses on the provision of job-specific skills and competences according to Article 3 of the Training Regulation, BGBl. II (Federal Law Gazette) No. 388/2023, enabling the apprentice to exercise qualified activities as defined by the profile of skills and competences specified above (cf. job profile).

Education at vocational school: School-based education comprises $\frac{1}{5}$ of the entire duration of the training. The vocational school for apprentices has the tasks of imparting to apprentices the basic theoretical knowledge, of supplementing their enterprise-based training and of widening their general education in the framework of subject-oriented part-time instruction.

More information (including a description of the national qualification system) is available at:

www.zeugnisinfo.at and www.edusystem.at

National Europass Center: europass@oead.at

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