

**1. TITLE OF THE CERTIFICATE (DE)** <sup>(1)</sup>**Lehrabschlussprüfungszeugnis Tischlereitechnik –  
Schwerpunkt Planung**<sup>(1)</sup> in original language**2. TRANSLATED TITLE OF THE CERTIFICATE (EN)** <sup>(2)</sup>**Certificate of Apprenticeship ‘Joinery Technology Specialising in  
Planning’ (f/m)**<sup>(2)</sup> This translation has no legal status.**3. PROFILE OF SKILLS AND COMPETENCES****Specialist areas of competence:****Common professional competence area: tasks in joinery technology**

The professional for joinery technology designs workpieces, taking into account relevant design principles and the effect of different materials, surfaces, shapes, light and colour. He/she creates sketches and drawings suitable for manufacturing, also using industry-specific design software (computer-aided design – CAD). The professional recognises incomplete and incorrect information in order documents and technical drawings as well as designs that cannot be implemented. He/she accepts goods in compliance with legal and operational requirements and identifies any defects.

The professional also ensures the usability or readiness for use of materials, tools, equipment, machines and systems, selects and prepares them. He/she sets up machines and systems for material processing and surface finishing and sets different parameters such as speeds.

In the area of repair, the professional identifies damage and defects on workpieces, selects possibilities for rectification and repairs them professionally. He/she carries out quality controls and functional tests and takes appropriate measures such as reworking the workpiece. He/she also packs workpieces so they are suitable for transport and prepares materials and equipment for transport.

On building sites or during assembly, the professional acts professionally and coordinates his/her activities with different trades. He/she informs different target groups about workpieces, for example by advising on professional care or pointing out special functions.

**Special-focus professional competence area: planning**

The professional for joinery technology specialising in planning plans furniture and construction elements on the basis of the respective order or customer request and the technical requirements, observes common designs and applies constructive wood protection measures if required. In addition to this work, he/she independently develops furnishing concepts for different rooms. In doing so, he/she takes into account local conditions and subject-specific design principles and, if necessary, coordinates the planning with existing furnishings. He/she obtains information on assembly and installation options and draws conclusions from this about furnishings to be planned.

The professional sketches the ideas of furnishing situations by hand, designs two- and three-dimensional plans using industry-specific software and adapts them to different target groups if necessary. He/she prepares documents for production and costing and assists with the preparation of quotations. He/she derives design drawings suitable for manufacturing for machining (CAD/computer-aided manufacturing – CAM) and creates programs for machines or systems.

The professional processes and finishes materials, workpieces and their surfaces and produces specialised detachable and non-detachable connections, e.g. glued joints or slotted and tenon joints. In doing so, he/she carries out various processes for material processing and surface finishing, such as sawing, grinding, milling, polishing or varnishing, and operates machines or systems in compliance with the associated safety regulations.

He/she selects materials for veneering and processes them professionally. The professional produces different fastening types, selects fittings, adapts them and installs them. He/she arranges/assembles workpieces, positions, installs and secures them. In doing so, he/she observes relevant standards and legal regulations, building physics specifications and different installation techniques.

**Interdisciplinary areas of competence:**

1. Working in an operational and professional environment
2. Quality oriented, safe and sustainable work
3. Digital work

**4. RANGE OF OCCUPATIONS ACCESSIBLE TO THE HOLDER OF THE CERTIFICATE <sup>(3)</sup>****Range of occupations:**

Employment of professionals for joinery technology specialising in planning including in workshops, planning offices, in the woodworking industry, in commercial joinery businesses and on-site with customers in advising customers, planning and designing furniture, joinery products (e.g. windows, stairs) as well as construction parts and construction kits for prefabricated wooden components using modern drawing programs on a computer (computer-aided design – CAD).

<sup>(3)</sup> if applicable

**(\*) Explanatory note**

This document has been developed with a view to providing additional information on individual certificates; it has no legal effect in its own right. These explanatory notes refer to the Decision (EU) no. 2018/646 of the European parliament and the Council of 2 May 2018 on a common framework for the provision of better services for skills and qualifications (Europass).

More information on Europass is available at: <http://europass.cedefop.europa.eu> or [www.europass.at](http://www.europass.at)

**5. OFFICIAL BASIS OF THE CERTIFICATE**

<b>Name and status of the body awarding the certificate</b>  Lehrlingsstelle der Wirtschaftskammer  (Apprenticeship Office of the Economic Chamber; for the address, see certificate)	<b>Name and status of the national/regional authority providing accreditation/recognition of the certificate</b>  Bundesministerium für Wirtschaft, Energie und Tourismus  (Federal Ministry of Economy, Energy and Tourism)
<b>Level of the certificate (national or international)</b>  NQF/EQF 4 ISCED 35	<b>Grading scale / Pass requirements</b>  Overall performance: Pass with Distinction Good Pass Pass Fail
<b>Access to next level of education/training</b> Access to the <i>Berufsreifeprüfung</i> (i.e. certificate providing university access for skilled workers) or a vocational college for people under employment. Access to relevant courses at a <i>Fachhochschule</i> (i.e. university level study programme of at least three years' duration with vocational-technical orientation); additional examinations must be taken if the educational objective of the respective course requires it.	<b>International agreements</b> Between Germany, Hungary, South Tyrol and Austria, international agreements on the mutual automatic recognition of apprenticeship-leave examinations and other vocational qualifications have been concluded. Information on equivalent apprenticeship occupations can be obtained from the Federal Ministry of Economy, Energy and Tourism.
<b>Legal basis</b> 1. Training Regulation for joinery technology BGBl. II (Federal Law Gazette) No. 313/2022 (company-based training) 2. Curriculum framework (education at the vocational school for apprentices) 3. The present apprenticeship trade replaces the apprenticeship trade joinery technology – planning (Training and Examination Regulation BGBl. II (Federal Law Gazette) No. 203/2009) which will cease to have effect on December, 31 2023.	

**6. OFFICIALLY RECOGNISED WAYS OF ACQUIRING THE CERTIFICATE**

1. Training in the framework of the given Training Regulation for joinery technology and of the curriculum of the vocational school for apprentices. Admission to the final apprenticeship examination upon completion of the apprenticeship period specified for the apprenticeship trade concerned. The final apprenticeship examination aims to establish whether the apprentice has acquired the skills and competences required for the respective apprenticeship trade and is able to carry out the activities particular to the learned trade herself/himself in an appropriate manner.

2. Admission to the final apprenticeship examination in accordance with Article 23 (5) of the *Berufsausbildungsgesetz* (Vocational Training Act). An applicant for an examination is entitled to sit the final apprenticeship examination without completing a formal apprenticeship training if she/he has reached 18 years of age and is able to prove acquisition of the required skills and competences by means of a relevant practical or an on-the-job training activity of appropriate length, by attending relevant courses etc.

**Additional information:**

**Entry requirements:** successful completion of 9 years of compulsory schooling.

**Duration of training:** 4 years.

**Enterprise-based training:** Enterprise-based training comprises  $\frac{4}{5}$  of the entire duration of the training and focuses on the provision of job-specific skills and competences according to Article 3 of the Training Regulation, BGBl. II (Federal Law Gazette) No. 313/2022, enabling the apprentice to exercise qualified activities as defined by the profile of skills and competences specified above (cf. job profile).

**Education at vocational school:** School-based education comprises  $\frac{1}{5}$  of the entire duration of the training. The vocational school for apprentices has the tasks of imparting to apprentices the basic theoretical knowledge, of supplementing their enterprise-based training and of widening their general education in the framework of subject-oriented part-time instruction.

**More information** (including a description of the national qualification system) is available at: [www.zeugnisinfo.at](http://www.zeugnisinfo.at) and [www.edusystem.at](http://www.edusystem.at)

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